

Tech Specs + Requirements

Stage Dimensions

Stage Width - 30 feet

Front of Apron to Upstage Wall – 20 ft

Front of Apron to Upstage Curtain/Screen – 10 ft

Screen

The movie screen is non-removable and non-retractable.

Stage Floor

The stage floor is a double layer of plywood decking sprung on 2x4 sleepers isolated from a concrete slab by neoprene pads. The stage surface is tempered hardboard painted Rosco Tough Prime black.

Loading Door

The loading door is 6 ½ ft wide x 7 ft tall. It opens to street level where there is a smooth no ramp roll. From the loading door there is a flat roll to the stage with a 90-degree left turn. Anything larger than a small box truck requires advance arrangements to accommodate.

The Cary maintains a full complement of lighting, sound and video projection equipment of the highest quality that can be available for your rental. Discussions with the Production Coordinator will occur prior to your rental to ensure that your event needs are met in the theater.

Other Equipment Available to Use

Please request the following equipment no less than one month prior to your rental date.

- Podium
- Music Stands (The Cary has five)
- Projector & Projection Screen
- Marley floor (additional fee applies)
- Keyboard (additional fee may apply)

Maximum Allowed Sound Levels

The Town of Cary and The Cary take the aural health of patrons and participants extremely seriously. The Cary staff makes the final determination of the maximum allowed sound levels both on and off stage. Failure to heed warnings or make adjustments to sound levels after being informed by staff may result in the immediate cessation of your event.

Fire Pyrotechnics and Radiation:

The use of fire, pyrotechnics, radiation (lasers) and other potentially dangerous effects must be approved in advance by the Technical Operations Assistant and the Town of Cary Fire Marshal. The Production Coordinator or a designee must be in attendance during the Fire Marshal's inspection and permit approval. It is the responsibility of the renter to secure all applicable permits and schedule the inspection with the Production Coordinator. Liability for these

effects is solely the renter's responsibility. A copy of all permits pertaining to the Pyrotechnics or Radiation Effects must be provided to the Production Coordinator before the effects can be used. A fireman may be required to be onsite at the renter's expense. Fog machines are not allowed at The Cary Theater.

Access

Each day of your event, a previously identified person with your show (Primary Contact), is required to check in at the front desk unless otherwise instructed. No person or items may enter your reserved spaces before this check-in occurs. No equipment or show-related materials may be delivered before the load-in or first scheduled date in the theatre unless prior approval has been granted by the Production Coordinator. All equipment and show-related materials must be removed immediately after the final performance unless approval has been obtained from the Production Coordinator prior to loading out. All access must be mutually agreed upon in advance. No activity will be allowed on the stage, loading galleries, projection room, sound booths, dimmers rooms, amp rooms, or other technical support areas unless there is at least one member of the stage crew present.

Technical Staff

The Cary is happy to provide a skilled and qualified staff of technicians available to assist in making each event successful. Crew calls are set in coordination with the Production Coordinator and subject to staff availability. Please keep the following work rules in mind as you plan your event with us:

- The minimum time a crew can be called is 4 hours per day.
- Crew time is calculated in one-hour increments.
- The crew cannot work more than 5 hours without a meal break. There are two options for a meal break:
 - Option 1 is a one-hour break where the crew is free to leave the facility and eat.
 - Option 2 is a half-hour break with a hot catered meal. The menu must be approved in advance by the Production Coordinator. Pizza is not considered an acceptable hot meal.
- Meal breaks should optimally be scheduled between 11:30 AM and 2 PM or 4:30 PM and 7PM
- Rehearsals must be separate from Show Calls with a meal break in between unless the total show time is under 1.5 hours, the 5-hour maximum call still applies.
- The standard call is 1 hour before the show starts. This can be extended to 1.5 hours, if the entire show, including breaks and intermission, is no more than 1.5 hours long.

All crew positions will be filled by the Production Coordinator unless approved by the Operations and Program Supervisor and/or Production Coordinator. **The number of crew positions will be determined by the Production Coordinator.** All renters reimburse The Cary for all personnel expenses related to their event in The Cary. All events or activities on stage in The Cary require at least one stage crew member. If any equipment, such as the house curtain or electricity is needed, additional personnel may be required. Only The Cary's personnel or an approved fully insured contractor is permitted to operate The Cary's equipment.

For the purposes of scheduling crew, a work week starts Sunday at 12:01 a.m. and ends on Saturday at 11:59 p.m. or at the conclusion of the last call started before 11:59 p.m. on Saturday. A copy of all the stagehands' work rules and rates can be obtained by contacting the Production Coordinator.

Scheduling

It is the responsibility of the renter to provide The Cary's Production Coordinator with the production schedule and other important show-related information in advance. Changes to crew calls after they have been made are at the discretion of the Production Coordinator.

